

St. Margaret's Anfield Church of England Primary School

Jesus said, "Love one another as I have loved you" (John 13:34).
Therefore, by faith and work, be the change you want to see.

With God, all things are possible.



Lettings Policy

Ms V Whitfield

Date	Action	Review Date
May 2022	Adopted by Governing Body	June 2023

Lettings Policy

The Education Act (No. 2) 1986 placed the responsibility for running school premises outside normal school hours on the Governing Body. They must, however, ensure that the provision of such facilities or services do not interfere with the delivery of education to the pupils.

In proceeding with such arrangements, operational accommodation and school funds must be safeguarded and the school will not enter into a transfer of control agreement without the consent of the LA

The grounds and parts of the building are available for use outside of normal school hours, in line with site staff working hours.

It is the policy of the school:

- On behalf of the Governors to let the facilities at competitive prices for the benefit of the local community.
- That fees cover all of the costs incurred by the school in providing the facilities and in addition allow the school to show a profit.
- That the Local Education Authority are consulted on all matters concerning Local Authority usage.
- That all charges are reviewed on an annual basis by Governors
- That all facilities hired out are in good condition and suitable for the purpose for which they will be used.
- That the suitability of the premises for the uses proposed and the potential for conflict with the operation of the school is considered.
- That risk assessments are undertaken to help decide whether the lettings present any specific problems that might require the introduction of revised management arrangements or adjustments to the premises - areas for consideration will typically include traffic management, school security and child protection issues, fire safety and asbestos management.

This policy is put into practice through delegation on a daily basis to:

- The Senior Leadership of the School
- The School Site Manager
- The School Caretaker

Tenancy Charges

May 2022 - June 2023

LSC Holiday Sports Club

£90 per day for summer term 2022

£100 per day October half term, Christmas, spring 2023

To be reviewed Spring 2023