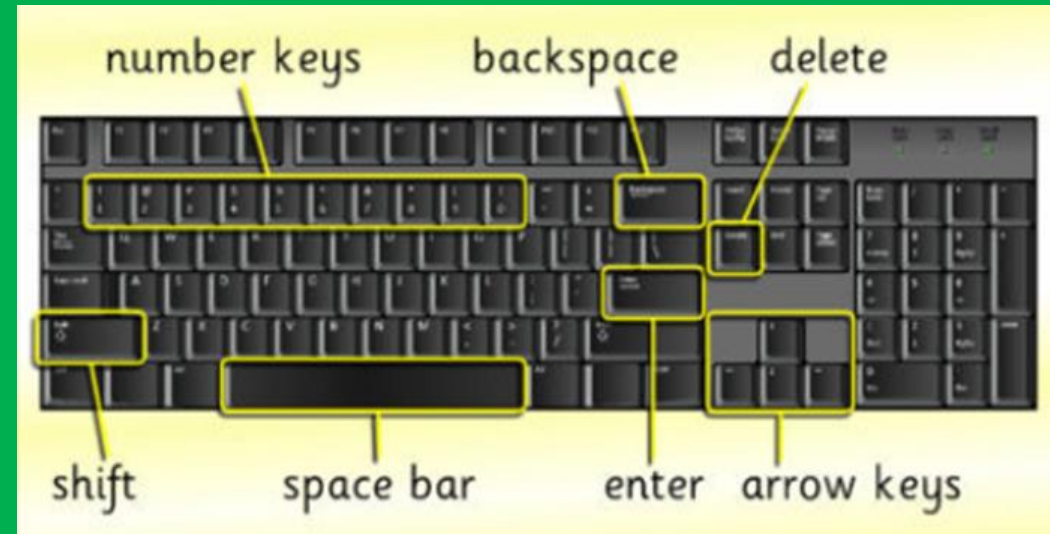# Computing Knowledge Organisers

L.O. To develop basic computing skills: logging in and off, using the keyboard, using a password.

Unit 1.1 Basic Computer Skills

Keyboard	A panel of keys that operates a computer or a mobile device.
Keys	One of the buttons on a keyboard.
Capslock	A button that causes all the letters to become capitals.
Shift	Let's you change letters into capitals when you type.
Enter	A key on a computer keyboard that makes the computer perform an action or start a new line of writing
Backspace	Moves the cursor back one space and deletes a character.
Log in	To put in a username and password unique to you, to access your personal account.
Log off	To lock your account.
Password	Special word used to log onto a device or an account.
Security	Helps you to stay safe on the computer

number keys   backspace   delete

shift   space bar   enter   arrow keys

Can you find all the letters of your name on the keyboard?